USCIS STEM OPT Extension Application Checklist

1. Original **Form G-1145** to allow USCIS to notify you when they accept your application (not a copy)

2. Original **Form I-765**, signed in dark blue or black ink only (not a copy). Must include all pages of 765, even if pages are blank.

3. **$410 USCIS fee**. Pay with **personal check** from a U.S. checking account, cashier’s check from a bank, or money order, payable to the "Department of Homeland Security". Write "USCIS I-765" in the memo line. We do not recommend using the credit card form G-1450 due to reported issues.

4. A signed and dated copy of your **STEM OPT Extension I-20** and copies of all **previously-issued I-20s** (no originals). If you do not have all your I-20s and are unable to obtain copies from the school that issued them, attach a brief explanation of your F-1 status history. See a sample letter here.

5. Copy of **Passport Identification page** (valid 6 months into the future)

6. Copy of **F-1 entry visa**. If you changed your status to F-1 in the U.S. and don't have a visa, include your Change of Status approval notice. (Note: Canadians are exempt from visa requirement).

7. Copy of your most recent **I-94 arrival record** (click “Get Most Recent I-94” at i94.cbp.dhs.gov)

8. **Two U.S. passport style photos** using standards from the Department of State website and be aware that [1] photos cannot be more than **30 days old** when you send the application and [2] you should write your name on the back of each photo in pencil. [3] You can take your photos at UPS Stores (603 West 115th Street & 42 Tiemann Place), and at Rite Aid, 4046 Broadway and 171st St. near CUIMC, among other places.

9. Photocopy of both sides of your **current OPT EAD card** and any previously issued **EAD card(s)**

10. Copy of your **diploma** (official or unofficial), with your degree title and the date it was awarded. You must include with it a copy of your transcript as evidence of having completed a STEM degree on the government list.

11. Copy **transcript** (official or unofficial) of your degree program of study in a designated STEM field