# USCIS STEM OPT Extension Application Checklist

1. Original [Form G-1145](#) to allow USCIS to notify you when they accept your application (not a copy)

2. Original [Form I-765](#) (from your ISSO STEM OPT I-20 application), signed in dark blue or black ink only (not a copy)

3. $410 USCIS fee payable by: [1] Credit card via [Form G-1450](#) or [2] Personal check from a U.S. checking account or bank check, or money order, payable to the "Department of Homeland Security". Write "USCIS I-765" in the memo line.

4. A signed and dated copy of your STEM OPT Extension I-20 and copies of all previously-issued I-20s (no originals). If you do not have all your I-20s and are unable to obtain copies from the school that issued them, attach a brief explanation of your F-1 status history.

5. Passport Identification page (valid 6 months into the future)

6. F-1 entry visa (Canadians are exempt). If you changed your status to F-1 in the U.S. and don't have a visa, include your Change of Status approval notice.

7. Copy of your most recent I-94 arrival record (click “Get Most Recent I-94” at i94.cbp.dhs.gov)

8. Two U.S. passport style photos using standards from the Department of State website and be aware that [1] photos cannot be more than 30 days old when you send the application and [2] you should write your name on the back of each photo in pencil. [3] You can take your photos at UPS Stores (603 West 115th Street & 42 Tiemann Place), among other places.

9. Photocopy of both sides of your current OPT EAD card and any previously issued EAD card(s)

10. Copy of your diploma, which shows your STEM degree name and the date it was awarded

11. Copy or official transcript of your degree program of study in a designated STEM field

12. Employer’s letter that includes a brief description of your job responsibilities in your STEM field