**USCIS OPT Application Checklist**

1. Original **Form G-1145** to allow USCIS to notify you when they accept your application (not a copy)
2. Original **Form I-765** (from your ISSO OPT I-20 application), signed in dark blue or black ink only (not a copy)
3. $410 USCIS fee payable by:  
   - **[1]** Recommended method: Personal check from a U.S. checking account or bank check, or money order, payable to the "Department of Homeland Security". Write "USCIS I-765" in the memo line, or  
   - **[2]** Credit card via **Form G-1450**. Must use U.S. credit card and U.S. billing address, and sign the form. If using as a debit card, make sure your account has sufficient funds!
4. A signed and dated copy of your **OPT I-20** and copies of all previously-issued I-20s (no originals). If you do not have all your I-20s and are unable to obtain copies from the school that issued them, attach a brief explanation of your F-1 status history.
5. Copy of your **Passport Identification** page (valid 6 months into the future)
6. Copy of your **F-1 entry visa** (Canadians are exempt). If you changed your status to F-1 in the U.S. and don't have a visa, include your Change of Status approval notice.
7. Copy of your most recent **I-94 arrival record** (click “Get Most Recent I-94” at i94.cbp.dhs.gov)
8. **Two U.S. passport style photos** using standards from the Department of State website and be aware that **[1]** photos cannot be more than **30 days old** when you send the application and **[2]** you should write your name on the back of each photo in pencil. **[3]** You can take your photos at UPS Stores (603 West 115th Street & 42 Tiemann Place), among other places.
9. Photocopy of both sides of any previously issued **EAD card(s)**
10. Copy of official **transcript**