

## English Language Proficiency Verification Form

U.S. Department of State requires that J-1 Exchange Visitors be proficient in the English language in order to ensure success in the academic program and to ensure one's well-being, health, and safety while here. Prior to J-1 visa sponsorship, this must be completed to document the method used in this determination.

This form is needed **only** for those who are **not** citizens of a country where English is an official language.

### Instructions

Section A or B must be completed to document the method used in determining English Language Proficiency. Both sections do not need to be completed, only one Section is sufficient.

#### Section A: Columbia University Faculty Sponsor / Facilitator

*This can be completed by the Columbia University faculty sponsor who has issued the invitation or appointment or a member of academic department administration who is facilitating this visit.*

I have determined that a scholar's language proficiency is of the level to successfully participate in the program and function on a day-to-day basis. This determination is based on an interview, either by phone or video-conference or in-person, or based upon results of a recognized English language test. I understand the academic department must retain evidence of how this proficiency was measured so it can be made available to the Department of State upon request.

**This determination was based on (choose one):**

\_\_\_ Results of a recognized English language test and the name of the test used is: \_\_\_\_\_

\_\_\_ A phone or video-conference or in-person interview held on this date (mm/dd/yy): \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

\_\_\_ An official diploma from an academic institution where the language of instruction was English (enclose copy)

As a representative of (Name of home country institution) \_\_\_\_\_,

I certify that (Scholar's name as it appears on passport) \_\_\_\_\_ has sufficient English language proficiency to successfully participate in this J-1 Exchange Visitor Program at Columbia University.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

#### Section B: Representative of an English Language School / Home Institution

*This can be completed by a representative of an English language school or by the scholar's home academic institution academic advisor, employer, or registrar.*

As a representative of (name of academic institution) \_\_\_\_\_,

I certify that (Scholar's name as it appears on passport) \_\_\_\_\_ has sufficient English language proficiency in the English language to successfully participate in this J-1 Exchange Visitor Program at Columbia University.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_