

Student Funding Documents Checklist

Use this checklist to determine which funding documents are acceptable as evidence of financial support.

- Foreign currencies do not need to be converted into US dollars.
- We may request an official English translation of submitted documents which are not in English.
- Funds do not need to be frozen. If they are frozen, they need to be accessible within one year.
- The ISSO may request additional documents to verify the availability of your funds.

Funding Source	Financial Documents to Upload
Source A. My Personal Funds Readily available money in your bank account.	Your bank letter or bank statement no more than 3 months old that includes: <ul style="list-style-type: none"> • Your name • The current balance • The date
Source B. My Parents, Family, and/or Friend's Funds Readily available money in your parent(s), family member, and/or friend(s) bank account(s).	Your sponsor's bank letter or bank statement no more than 3 months old that includes: <ul style="list-style-type: none"> • The account holder's name • The current balance • The date
Source C. My Approved Awards, Grants, or Scholarships Common sources include: <ul style="list-style-type: none"> • Columbia University* • Any Other University • An International Organization • A Government Agency • A Foundation • A Company** 	The official approval letter that includes: <ul style="list-style-type: none"> • The name of your sponsor • The conditions of your approved award • The amount available to you for tuition and/or living expenses • The time for which your award is guaranteed • Your degree objective and major *Confirmation of your Columbia award or a copy of your admission letter with your award details **Additional documents may be requested
Source D. My Approved Student Loans Funds from any of your approved student loans.	The final approval letter from the lender no more than 3 months old that includes: <ul style="list-style-type: none"> • The exact amount of your approved loan
Source E. My Employer's Sponsorship Money your employer will pay for your education.	The official sponsorship letter on your employer's letterhead that includes: <ul style="list-style-type: none"> • The name and address of your employer • An explanation of why your employer is sponsoring you • The amount available to you for tuition and/or living expenses • The time for which your sponsorship is guaranteed • Your degree objective and major • Your employer's signature <p>Please note: You will also need to complete a Third-Party Billing Agreement through Columbia University's Student Financial Services (SFS). Click here to review the instructions.</p>

Documents That Are Not Acceptable	
There may be some unacceptable documents not listed. However, this chart lists the most common.	
Student Loans	We only accept approved loans. We do not accept pending loan applications or conditionally approved loans.
Specific Assets	We do not accept any of the following: <ul style="list-style-type: none"> • Investment portfolios (a collection of investments) • Retirement accounts (401(k), pension, superannuation accounts, etc.) • Rental income (income made through a rental property) • Real estate property (deeds, etc.) • Certifications of assets by Chartered Accountants • Cryptocurrency (Bitcoin, etc.)
Salary Statements	We do not accept letters stating any amount you or your sponsor(s) will be earning in the future.
Credit Card Accounts	We do not accept any balance taken from a credit card account.
Yearly Tax Returns	We do not accept tax returns of any kind.
Employees' Provident Funds (EPF)	We do not accept public or private funds from the Employees' Provident Fund Organisation (EPFO) unless there is a specified amount available for education.